

# School Parental Involvement Plan

## Mt. Eaton Elementary

### 2018-2019

- 1. Mt. Eaton Elementary has jointly developed with, and distributed to, parents a written parent involvement plan. This includes how parents will participate in an annual evaluation of the content and effectiveness of the parent involvement program.** Mt. Eaton Elementary School parents are invited to the Parental Involvement Plan Meeting which takes place at the Fall Make-It Take-It. Together they develop strategies for both the continuous improvement plan and the school-wide Title I Plan. These plans are available in the school office. An annual survey asks parent for their assessment of the parent involvement activities.
- 2. Mt. Eaton Elementary has designed strategies to involve parents in the planning, review, and improvement of school programs and the education of their children.** Throughout the year, parent comments are encouraged through parent home and school communication, daily folders or planners. Parents also have the opportunity in the spring for input through the Parent Needs Assessment/Evaluation Form. Home/school communication is encouraged at all times.
- 3. Mt. Eaton Elementary will hold an annual meeting to inform parents of the school's participation in Title I Schoolwide Program.** The school will invite all parents to a Title 1 informational meeting in the fall. The event will include information on the school's participation in Title 1 with Make-it Take-it activities. A copy of the Parental Involvement Plan and School Improvement Plan are located in the Office so that parents will have access to the plans.
- 4. Mt. Eaton Elementary has a Family-School Agreement that describes and outlines a partnership for sharing the responsibility for improved student achievement.** The Teacher/Parent/Student Compact is signed by all participants. This is completed at Parent Teacher conferences.
- 5. Mt. Eaton Elementary will provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children.** Teachers conduct a parent conference with each student's family twice yearly and IEP meetings are scheduled as necessary. Progress reports are sent four times a year, report cards four times per year, and other student progress communication through a variety of means such as phone calls, email, daily planners and parent notes.
- 6. Mt. Eaton Elementary provides information to parents concerning State Assessments, school performance profiles, and their child's individual assessment results, including assistance in understanding the results.** Mid-term progress and report cards with accompanying explanations/comments/resources are sent home on a quarterly basis for all students. Additional school reports information is available in the district newsletter for the district and specific to our school. State assessments results are sent home to the parents of students participating in the annual state assessments. Parents of 2<sup>nd</sup> & 5<sup>th</sup> grade students receive the results from the Terra Nova assessment. Additionally, parents of every student are encouraged to attend individual conferences with the teachers of their child(ren) at which curriculum, assessment, and student progress is discussed.
- 7. Mt. Eaton Elementary will notify parents by letter when their child has been taught for four or more consecutive weeks by a teacher who is not highly qualified.**
- 8. Mt. Eaton Elementary provides assistance to parents in understanding a variety of topics such as:** the state's learning standards, the state and local academic assessments including alternate assessments, how to monitor their child's progress, and how to work with educators. Information and assistance are provided during parent teacher conferences. The Southeast Local Portal is an online resources for parents as well.

9. **Mt. Eaton Elementary provides materials and training for parents to help them work with their child to improve achievement.** Training to help parents work with their children is provided through a variety of means. There are Make-it Take-it workshops, parent teacher conferences, and phone conferences. Teachers provide information and strategies to use at home with students.
10. **Mt. Eaton Elementary provides staff with appropriate education in how to work with parents as equal partners.** Parent involvement training is included in staff meeting(s). Volunteers possess enormous talent and are used as important partners at Mt. Eaton Elementary.
11. **Mt. Eaton Elementary conducts a variety of activities that encourage and support parents in more fully participating in the education of their children.** Story Time is a program for preschool children and their parents. The school provides opportunities for parents to assist at school, volunteer, or participate in classroom/school activities. Mt. Eaton Elementary School has a dynamic volunteer program. Parents are welcome and encouraged to participate and assist in classroom and school wide activities.
12. **Mt. Eaton Elementary provides information to parents relating to the school and parent programs, meetings, and other school activities in an understandable format.** The Principal sends out a Welcome Back to school letter, weekly newsletters, and through the technology based communication tool Parent Square. Information about the gifted program, RtI, and IEP meetings are also sent home to parents

**MT. EATON ELEMENTARY  
PARENT INVOLVEMENT PLAN TIME LINE  
2018-2019**

| <u>Activity</u>                                  | <u>Date</u>       | <u>Evidence</u>       |
|--|-------------------|-----------------------|
| Meet the Teacher Open House                      | August 16         | Calendar              |
| Parent Teacher Conferences (Fall)                | October 1 & 3     | Sign in               |
| Title 1 Make-it Take-it / Math Academic Night    | November 8 @ WHS  | Event Flyer / Sign in |
| Title 1 Holiday Breakfast                        | December 3        | Sign in               |
| Musicals/Fine Arts Nights                        | Winter and Spring | Calendar/Newsletter   |
| Parent Teacher Conferences (Spring)              | February 11 & 13  | Sign in               |
| Title 1 Make-it Take-it / Reading Academic Night | February 28 @ WHS | Event Flyer / Sign in |
| Kindergarten Registration                        | April 3           | Sign in               |
| PTO Meetings                                     | Monthly           | Calendar              |
| Parent Needs Assessment/<br>Evaluation Form      | April             | Survey forms          |

Communication with Parents

We provide various types of written communication to parents which include:

- a. annual Welcome Back to school letter by the principal
- b. a school year calendar
- c. notification of special programs (Gifted, Title I)
- d. notification updates on Progress Monitoring Plans, IEP's, and EP's
- e. notification of special parent programs/workshops
- f. Weekly newsletters from the principal
- g. progress reports
- h. report cards
- i. student planners
- j. grade level newsletters
- k. teacher notes and email to parents
- l. the school link on the School District web-site <http://www.southeast.k12.oh.us/>
- m. School Handbook
- n. Classroom newsletters