

Southeast Local Schools
2018-2019 School Year
Pay Date Schedule

Pay Date	Pay Periods	Weeks
Friday, July 13	06/17/2018-06/30/2018	2
Monday, July 30	07/01/2018-07/14/2018	2
Wednesday, August 15	07/15/2018-07/28/2018	2
Thursday, August 30	07/29/2018-08/11/2018	2
Friday, September 14 First Pay 2018-2019 School Year	08/12/2018-08/25/2018	2
Friday, September 28	08/26/2018-09/08/2018	2
Monday, October 15	09/09/2018-09/29/2018	3
Tuesday, October 30	09/30/2018-10/13/2018	2
Thursday, November 15	10/14/2018-10/27/2018	2
Friday, November 30	10/28/2018-11/10/2018	2
Friday, December 14	11/11/2018-11/24/2018	2
Friday, December 28	11/25/2018-12/08/2018	2
Tuesday, January 15	12/09/2018-12/29/2018	3
Wednesday, January 30	12/30/2018-01/12/2019	2
Friday, February 15	01/13/2019-01/26/2019	2
Thursday, February 28	01/27/2019-02/09/2019	2
Friday, March 15	02/10/2019-02/23/2019	2
Friday, March 29	02/24/2019-03/09/2019	2
Monday, April 15	03/10/2019-03/30/2019	3
Tuesday, April 30	03/31/2019-04/13/2019	2
Wednesday, May 15	04/14/2019-04/27/2019	2
Thursday, May 30	04/28/2019-05/11/2019	2
Friday, June 14	05/12/2019-06/01/2019	3
Friday, June 28	06/02/2019-06/15/2019	2
Monday, July 15	06/16/2019-06/29/2019	2
Tuesday, July 30	06/30/2019-07/13/2019	2
Thursday, August 15	07/14/2019-07/27/2019	2
Friday, August 30	07/28/2019-08/10/2019	2

EMPOWER ELECTRONIC TIMESHEET MUST BE COMPLETED BY MIDNIGHT EACH SATURDAY.

For each PAY PERIOD, please collect **PAYROLL RELATED FORMS & CERTIFIED SUB SIGN IN SHEETS** - send to Payroll Department no later than (1) one day after end of each PAY PERIOD.

Thank you – Payroll Department