

1. Log into SAFE account off ODE's main page. Choose ODE.CORE

Ohio.gov Department of Education

Brett Lanz
[Contact Us](#) | [SAFE Home](#) | [ODE Home](#) | [Sign Out](#)

Brett Lanz	Change Name	Change Password
9258 Doylestown Rd Sterling, OH 44276	Change Email	Request access to GED/Scholarship/CCIP
330-927-7150 (Office)	Change Address	Web system access information
	Change Phone	Show my current roles/access

Web Systems	Description
Byrd Scholarship	Robert C. Byrd Scholarship Tracking System
CCIP	Comprehensive Continuous Improvement Planning Application
Decision Frameworks	Decision Framework Application Suite
FLICS	Federal Low Income Count System
FSL	FSL - Forms and Surveys List
NS3	Nonpublic School Services System
ODE.CORE	ODE Connected Ohio Records for Educators. Check Ohio Educator Licensure status, request and pay for licensure online
PACTS	Program Audit and Compliance Tracking System
SDC	Secure Data Center
SFPS	School Foundation Payment System
STARSLV2.0	STARSLV Professional Development and Technical Assistance System
Submit School Safety and Floor Plans	Use this link to submit and update school safety and floor plans to the Ohio Attorney General's Office

John R. Kasich, Governor | Dr. Richard A. Ross, Superintendent of Public Instruction | State Board | [ODE Home](#) | [Privacy](#) | [Contact ODE](#) | [Ohio Home](#)
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2. Hover over My Educator Profile and the menu of choices like the one on the left will appear. Choose My Applications to create a new application for a new license (i.e. going from resident educator to professional license). Go to next slide. Choose My Credentials to renew an existing license. Go to Box 5.

Ohio.gov Department of Education

Welcome, Brett Lanz | [Sign Out](#)
[Printer Friendly Version](#)
 Session Timeout: 00:59:41

ODE Connected Ohio Records for Educators

PLEASE NOTE - Beginning in January, 2014, the Ohio Department of Education will process only online licensure requests, and will no longer accept paper licensure applications. Please do not mail paper licensure application forms to ODE in 2014. Please use ["My Educator Profile/My Applications"](#) to request educator licensure. Thank you for helping us improve the speed and efficiency of the Ohio educator licensure system.

- My Educator Profile**
 - Add/update address, phone and email
 - My Account
 - Pay Licensure fees by credit card
 - My Applications
 - Apply for New Credential/View App
 - My Credentials
 - Renew an Existing Credential/Renew all your Credentials
 - My Approvals
 - View and process pending requests
 - Manage eSigners
 - View and manage eSigners
- Pupil Activity**
- LPDC**
 - Request and Manage LPDC(s) (Local Professional Development Committee)

My Applications

Use this screen to apply for a NEW Credential. To Renew, Advance or Transition a credential that you have previously held, click [My Credentials](#)

Educator Info
 State ID: OS1050467 First Name: Brett Last Name: Lanz Birth date: 3/5/1971

Applications Not Yet Submitted
 No Applications Available

Applications Submitted with Payment
 Sort By: Updated Latest

Quick Search in Submitted Applications: Filter Applications by Status: Processed

Submitted On: 8/26/2009	Source: Paper	Updated: 8/21/2013	Application Status: Processed
Requests:			
Action: Renew	Credential: 5 Year Professional License - Principal	Status: Issued	
Submitted On: 4/17/2013	Source: Online	Updated: 4/23/2013	Application Status: Processed
Requests:			
Action: New In State	Credential: 5 Year Professional License - Superintendent	Status: Issued	
Submitted On: 1/9/2013	Source: Online	Updated: 4/3/2013	Application Status: Processed
Requests:			
Action: Renew	Credential: 5 Year Professional License - Principal	Status: Issued	
Submitted On: 1/9/2013	Source: Online	Updated: 4/3/2013	Application Status: Processed

3.

If you chose My Applications, you will come to this page.

Select New Credential Application.

Go to next slide.

License List

Choose License to create an application

- License
- Alternative License
- Certificate
- Permit

Click on the sign to expand a Credential group. Hover over a credential name or click in the box to view a full description of that credential. You may click on any link in the description to get more information on the ODE website. Please read the credential descriptions CAREFULLY BEFORE choosing which credential to apply for, to ensure you are applying for the correct credential and that you understand the associated requirements. Then click on 'Apply' to begin the application process for that credential.

4.

Choose area applicable to you.

An RE would choose License (click on +) to expand the options and make the appropriate selection from there.

5.

If you chose My Credentials, you will come to this screen. To the left of the license you wish to renew, use the pulldown to select an action and this will take you to the next step and on to completing the process. If you hold multiple credentials you will need to complete this step for each one.

My Credentials
Use this screen to view and renew your Credential. To create an application to apply for a new credential, click [My Applications](#)

Educator Info
State ID: 051050467 First Name: Brett Last Name: Lanz Birth date: 3/5/1971

Credential Summary
Sort By: Issue Date (Descending)

Quick search in your credentials: Filter your credentials by Status: -- All --

Action	Credential
Select Action	<p>Credential Number: 20869066 Credential: 5 Year Professional License - Superintendent Effective Year: 2013 Original Issue Date: 4/23/2013 Effective Date: 7/1/2013</p> <p>Status: <input checked="" type="checkbox"/> Issued Last Print Date: 4/24/2013 Expiration Date: 5/30/2018</p>
Select Action	<p>Credential Number: 20860987 Credential: 5 Year Professional License - Principal Effective Year: 2013 Original Issue Date: 4/3/2013 Effective Date: 7/1/2013</p> <p>Teaching Fields: Principal Grades 5-12 - (280300) Issue Date: 4/3/2013 Principal Grades 4-9 - (280200) Issue Date: 4/3/2013</p> <p>Status: <input checked="" type="checkbox"/> Issued Last Print Date: 4/4/2013 Expiration Date: 5/30/2018</p>
Select Action	<p>Credential Number: 20860986 Credential: 5 Year Professional License - High School (7-12) Effective Year: 2013 Original Issue Date: 4/3/2013 Effective Date: 7/1/2013</p> <p>Teaching Fields: English - (050000) Issue Date: 4/3/2013 Speech/Communication - (050504) Issue Date: 4/3/2013</p> <p>Endorsements: Reading K-12 - (059902) Issue Date: 4/3/2013</p> <p>Status: <input checked="" type="checkbox"/> Issued Last Print Date: 4/4/2013 Expiration Date: 5/30/2018</p>
Select Action	<p>Credential Number: 20445201 Credential: 5 Year Professional License - Principal Effective Year: 2008 Original Issue Date: 7/17/2009 Effective Date: 7/1/2008</p> <p>Status: <input type="checkbox"/> Expired Last Print Date: 7/20/2009 Expiration Date: 5/30/2013</p>

GENERAL NOTES

If prompted to put in your LPDC IRN, you can search using keyword Southeast and a choice for Southeast LPDC (013475) will come up to select. This allows your renewal application to come to the LPDC for an electronic signature, which is required.

Once you have completed the application for all credentials your payment must be made online with a credit card. The cost is \$200 for the first credential and \$20 apiece for the each additional one. This amount is reimbursable through the Treasurer's office. Proof of payment is required. Contact Sandy Hadsell or Betty Jane Coleman for more information.