

School Parental Involvement Plan

Apple Creek Elementary

2018-2019

- 1. Apple Creek Elementary has jointly developed with, and distributed to, parents a written parent involvement plan. This includes how parents will participate in an annual evaluation of the content and effectiveness of the parent involvement program.** Apple Creek Elementary School parents are invited to the Parental Involvement Plan Meeting which takes place at the Fall Make-It Take-It. Together they develop strategies for both the continuous improvement plan and the school-wide Title I Plan. These plans are available in the school office.
- 2. Apple Creek Elementary has designed strategies to involve parents in the planning, review, and improvement of school programs and the education of their children.** Throughout the year, parent comments are encouraged through parent home and school communication, daily folders or planners, and weekly envelopes. Home/school communication is encouraged at all times.
- 3. Apple Creek Elementary will hold an annual meeting to inform parents of the school's participation in Title I Schoolwide Program.** The school will invite all parents to a Title 1 informational meeting in the fall. The evening will include information on the school's participation in Title 1 with Make-it Take-it activities. A copy of the Parental Involvement Plan and School Improvement Plan are located in the Office so that parents will have access to the plans.
- 4. Apple Creek Elementary has a Family-School Agreement that describes and outlines a partnership for sharing the responsibility for improved student achievement.** The Teacher/Parent/Student Compact is signed by all participants. This is completed at Open House or at Parent Teacher conferences.
- 5. Apple Creek Elementary will provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children.** Teachers conduct a parent conference with each student's family. RTI and IEP meetings are scheduled as necessary. Progress reports are sent three times a year, report cards four times per year, and other student progress communication through a variety of means such as weekly envelopes, daily planners and parent notes.
- 6. Apple Creek Elementary provides information to parents concerning State Assessments, school performance profiles, and their child's individual assessment results, including assistance in understanding the results.** Midterm progress and report cards with accompanying explanations/comments/resources are sent home on a quarterly basis for all students. Additional school reports information is available in the district newsletter for the district and specific to our school. State assessment results for students in grades 3-6 are sent home with students. Parents of 2nd and 5th grade students receive Terra Nova test results in the mail. Additionally, parents of every student are encouraged to attend individual conferences with the teachers of their child(ren) at which curriculum, assessment, and student progress is discussed.
- 7. Apple Creek Elementary will notify parents by letter when their child has been taught for four or more consecutive weeks by a teacher who is not highly qualified.**
- 8. Apple Creek Elementary provides assistance to parents in understanding a variety of topics such as:** The state's academic content standards, the state's student academic achievement standards, the state and local academic assessments including alternate assessments, the requirements of Part A, how to monitor their child's progress, and how to work with educators. Information and assistance are provided during parent teacher conferences. Southeast Local Portal are online resources for parents as well.

9. **Apple Creek Elementary provides materials and training for parents to help them work with their child to improve achievement.** Training to help parents work with their children is provided through a variety of means. There are Make-it Take-it workshops, parent workshops, parent teacher conferences, and phone conferences. Teachers provide information and strategies to use at home with students.
10. **Apple Creek Elementary provides staff with appropriate education in how to work with parents as equal partners.** Parent involvement training is included in staff meeting(s). Volunteers possess enormous talent and are used as important partners at Apple Creek.
11. **Apple Creek Elementary conducts a variety of activities that encourage and support parents in more fully participating in the education of their children.** The school provides opportunities for parents to assist at school, volunteer, or participate in classroom/school activities. Apple Creek Elementary School has a dynamic volunteer program. Parents are welcome and encouraged to participate and assist in classroom and school wide activities.
12. **Apple Creek Elementary provides information to parents relating to the school and parent programs, meetings, and other school activities in an understandable format.** The Principal sends out a monthly newsletter. Information about the gifted program, RTI and IEP meetings are also sent home to parents.

**APPLE CREEK ELEMENTARY
PARENT INVOLVEMENT PLAN TIME LINE
2018-2019**

<u>Activity</u>	<u>Date</u>	<u>Evidence</u>
Meet the Teacher Open House	August 16	Calendar
Parent Teacher Conferences (Fall)	October 1 & 3	Sign in
Title 1 Make-it Take-it / Math Academic Night	November 8 @ WHS	Event Flyer / Sign-in
Title 1 Holiday Breakfast	December 5	Sign in
Musicals/Fine Arts Nights	Winter and Spring	Calendar/Newsletter
Parent Teacher Conferences (Spring)	February 11 & 13	Sign in
Title 1 Make-it Take-it / Reading Academic Night	February 28 @ WHS	Event Flyer / Sign-in
Kindergarten Registration	April 4	Sign in
Spring Carnival	Spring / Date TBD	Calendar/Newsletter
PTO Meetings	First Tuesday/Month	Calendar
Other:		
School Newsletter	Monthly	Newsletter copy
Parent Needs Assessment/ Evaluation Form	April	Survey forms

Communication with Parents

We provide various types of written communication to parents which include:

- a. school year calendar
- b. notification of special programs (Gifted, Title I)
- c. notification updates on Progress Monitoring Plans, IEP's, and EP's
- d. notification of special parent programs/workshops
- e. monthly newsletters
- f. progress reports
- g. report cards
- h. student planners
- i. grade level newsletters
- j. teacher notes and email to parents
- k. the school link on the School District web-site <http://www.southeast.k12.oh.us/>
- l. School Handbook