

**SOUTHEAST LOCAL SCHOOL DISTRICT**  
**BOARD AGENDA**

Waynedale High School  
Regular Meeting  
October 16, 2017  
6:00 p.m.

Call to Order

Approval of Minutes – September 18, 2017, Regular Meeting. Page \_\_\_\_\_

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays

**I. Hearing of Public Delegations**

**PUBLIC PARTICIPATION AT BOARD MEETINGS / BDDH (Also KD)**

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

II. Treasurer’s Business

**ACTION ITEMS:**

Approval of Items 1 - 4

1. Approval of Financial Statement / Detailed Revenue Expenditure Report. Page \_\_\_\_\_

2. Approval of the five-year forecast as presented. Page \_\_\_\_\_

3. Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

	<b>FUND</b>	<b>AMOUNT</b>
School-Wide Pool	598-9018	\$330,000

4. Recommend the Board approve the purchase of two 72-passenger buses from Cardinal Bus Sales. Purchase price is \$81,905 per bus.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

▪ **ADMINISTRATIVE REPORTS**

**ACTION ITEMS - PERSONNEL:**

Approval of Items

1. Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2017-2018 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements (for sports).

Todd Bowers	Waynedale	Girls Track Head	Step 6 18+ Years	0.12
Josh Conrad	Waynedale	Girls Track Assistant	Step 6 16 <sup>th</sup> Year	0.10
Erin Adkins	John R. Lea	Basketball Cheerleading Advisor	Step 0 1 <sup>st</sup> Year	0.02
Sean Eppler	Waynedale	One Act Play Director	Step 1 2 <sup>nd</sup> Year	0.03

- Recommend the Board approve a stipend to be paid for the following Title Teachers/Tutors for their participation in Academic Reading and Math Night, not to exceed two hours:

<b>Employee</b>	<b>Position</b>	<b>Hourly Rate</b>
Lee Jacobs	Tutor	\$20.15/hr.
Ryleigh Manges	Tutor	\$20.15/hr.
Judy Smith	Tutor	\$20.15/hr.
Bryan Spade	Tutor	\$20.15/hr.
Teresa Weaver	Tutor	\$20.15/hr.
Jamie Wright	Tutor	\$20.15/hr.
Jennifer Wilson	Teacher	\$25.80/hr.

- Recommend the Board approve the following classified personnel at the current substitute rates effective for the 2017-2018 school year \*pending approval from B.C.I./F.B.I. background check results:

Name	Phone	Bus Driver	Van Driver	Secretary	Cook	Sweeper / Custodian	Library Aide	Educ./Student Aide	Noontime Aide
Shannon Cicconetti	330-466-2610			X					

**TUITION RATE:**

Approval of Items

- Recommend the tuition rate be set at \$7,585.48 for the 2017-2018 school year as provided by the State Department of Education.

**IN-LIEU-OF**

- Recommend approval of a resolution declaring that providing school transportation for the list of students is impractical and that the board agrees to payment-in-lieu-of providing such service, an amount which shall not exceed the state average cost to transport all pupils in the state the preceding year.

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Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

**INFORMATION ITEMS:**

1. WHS Fall Play, “**Play On**”, at John R. Lea Middle School
  - Friday, November 17 , at 7:00 p.m.
  - Saturday, November 18, at 7:00 p.m.
  - Sunday, November 19, at 2:00 p.m.

III. WCSCC Report

IV. Superintendent’s Business

V. Board Comments

VI. Adjourn to Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays

VII. Adjourn from Executive Session

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays

VIII. Adjourn the Meeting

Motion \_\_\_\_\_ Seconded \_\_\_\_\_

# RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

## WAYNEDEALE HIGH SCHOOL

Held at 6:00 p.m.

September 18, 2017

ALL MEMBERS HAVING DUE NOTICE THE FOLLOWING WERE PRESENT: VALORIE LEWIS, TIM SUPPES, RICH FRAZIER AND SUE WILLIAMS. MR. TROYER ARRIVED AT 6:20 P.M.

PRESIDENT SUE WILLIAMS CALLED THE MEETING TO ORDER.

17-240 MR. FRAZIER MOVED AND MRS. LEWIS SECONDED THE MOTION TO APPROVE THE MINUTES OF THE SEPTEMBER 18, 2017 REGULAR MEETING AS PRESENTED.

VOTE: YEAS: LEWIS, SUPPES, FRAZIER, WILLIAMS

### NEW EMPLOYEE INTRODUCTIONS

17-241 MRS. LEWIS MOVED AND MR. SUPPES SECONDED THE MOTION TO APPROVE THE TREASURERS BUSINESS ITEMS AS PRESENTED:

Approval of Financial Statement / Detailed Revenue Expenditure Report.

Recommend the Board approve the permanent appropriations for fiscal year 2018 as presented.

Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

	Fund	Amount
School-Wide Pool	598-9018	\$320,000

Approve Cash Basis Financial Statements –

The Southeast School Board of Education recognizes the value in preparing timely and accurate financial statements to reflect the District's operations as of fiscal year end. Due to the cost requirements of preparing these financial statements according to Generally Accepted Accounting Principles (GAAP), the Board has determined that preparing yearend statements on a cash basis of accounting will reflect the district's financial position and allow for resources previously spent on GAAP to be allocated

VOTE: YEAS: LEWIS, SUPPES, TROYER, FRAZIER, WILLIAMS

17-242 MR. TROYER MOVED AND MR. SUPPES SECONDED THE MOTION TO APPROVE THE SUPERINTENDENT'S CONSENT AGENDA AND ITEMS AS PRESENTED:

Recommend the Board accept the resignation for the purpose of retirement of Khrista Berlin, teacher at Mt. Eaton Elementary, effective the end of the 2017-2018 school year.

# RECORD OF PROCEEDINGS

*Minutes of*

Southeast Local School District

*Regular Meeting*

## WAYNEDEALE HIGH SCHOOL

Held at 6:00 p.m.

September 18, 2017

Recommend the Board approve Rachel Nerren as a bus/educational aide for Waynedale High School, on a 1-year contract at step 1, effective September 14, 2017.

Recommend the Board approve a step move from step 0 to step 1 for Danielle Johnston, educational aide at Holmesville Elementary, after verification of years of service.

Recommend the Board approve Jennifer Miller as a part-time Assistant Cook at Fredericksburg Elementary on a one-year timeslip as needed contract, effective September 5, 2017.

Recommend the Board approve the following VOLUNTEER coaches, pending the completion of BCI/FBI and pupil activity permit requirements:

- Stephanie Baker, WHS Volleyball
- Jeremy Irias, WHS Girls Soccer

Recommend the Board approve Kristie Near as Assistant Nurse for a student at Apple Creek Elementary on a one-year timeslip as needed contract , effective August 22, 2017.

Recommend the Board approve the following Mentors at a stipend of \$1,000 each for the 2017-18 school year:

- David Miller, Coordinator/Teacher Mentor (\$1,500)
- Kyle Alberson, Teacher Mentor
- Todd Barkan, Teacher Mentor
- Hilary Brenner, Teacher Mentor
- Jen George, Teacher Mentor
- Angela Grass, Teacher Mentor
- Lisa Gwin, Teacher Mentor
- Heather Meade, Teacher Mentor
- Kerry Miller, Teacher Mentor
- Stacey Miller, Teacher Mentor
- Pam Morris, Teacher Mentor
- Luann Schlabach, Teacher Mentor
- Jen Walton, Teacher Mentor

Recommend the Board approve a salary increase for the below listed employees, effective with the 2017-2018 school year:

- Jennifer Jolley to 150 SH
- Lisa Gwin to MA+30

# RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

## WAYNEDEALE HIGH SCHOOL

Held at 6:00 p.m.

September 18, 2017

Recommend the Board approve the following Special Education Work Study Students as cafeteria/custodial/library worker on timeslip as needed for the 2017-2018 school year at Waynedale High School and John R. Lea Middle School with nine week increases of \$.25 per hour if approved by Melody Schlabach:

Name	Grade	Year	Starting Hourly Wage
Dayne Morrison	12	5 <sup>th</sup> Year	\$3.75
Nathan Keim	11	4 <sup>th</sup> Year	\$3.25
Emily Long	11	4 <sup>th</sup> Year	\$3.00
Austin Rucker	11	4 <sup>th</sup> Year	\$3.25
Kasey Yoder	11	4 <sup>th</sup> Year	\$3.25
Naomi Hershberger	10	3 <sup>rd</sup> Year	\$2.75
Julian Mast	10	3 <sup>rd</sup> Year	\$2.75

Recommend the Board approve the following Occupational Work Adjustment (O.W.A.) students as cafeteria/custodial/library workers on timeslip as needed for the 2017-2018 school year at Waynedale High School and John R. Lea Middle School with nine week increases of \$.25 per hour if approved by Mr. Louie Stanley:

Name	Grade	Year	Starting Hourly Wage
Kyle Myers	10	2 <sup>nd</sup> Year	\$2.75
Dakota Sterling	10	2 <sup>nd</sup> Year	\$2.50
Damian May	10	1 <sup>st</sup> Year	\$2.25
Jake Kittle	10	1 <sup>st</sup> Year	\$2.25
Manzarek Whyde	9	1 <sup>st</sup> Year	\$2.25
Anthony Schuler	9	1 <sup>st</sup> Year	\$2.25
Jacob Polen	9	1 <sup>st</sup> Year	\$2.25
Donald West	9	1 <sup>st</sup> Year	\$2.25

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Minutes of

Southeast Local School District

Regular Meeting

WAYNE DALE HIGH SCHOOL

Held at 6:00 p.m.

September 18, 2017

Recommend the Board approve the following classified personnel at the current substitute rates effective for the 2017-2018 school year \*pending approval from B.C.I./F.B.I. background check results:

Name	Phone	Bus Driver	Van Driver	Secretary	Cook	Sweeper / Custodian	Library Aide	Educ./Student Aide	Noontime Aide
*Divina Weaver	330-857-8668					X			
Christine Indorf	330-988-5839			X	X	X	X		X

Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2017-2018 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements.

William Buckerfield	Waynedale	Weight Room Supervisor – 50%	Step 0 1 <sup>st</sup> Year	0.03
Ronda Shultzman	Waynedale	Student Council Advisor – 50%	Step 0 1 <sup>st</sup> Year	0.01

**ADDENDUM**

Recommend the Board approve Jared Zollars as a VOLUNTEER Cross Country Coach for Waynedale High School.

**ADMINISTERING MEDS / AGREEMENT / SERVICE CONTRACTS / ITEM DISPOSAL COMMENCEMENT / POLICY REVIEW:**

Recommend the Board approve the following personnel to administer medications to students per physician’s instructions for the 2017-2018 school year:

<b>AIDE</b>	Rachel Nerren, Transportation/Ed Aide
<b>TRANSPORTATION</b>	Enola Arwood, Van Driver Penny McAfee, Van Driver Tim Snider, Bus Driver



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Southeast Local School District

Regular Meeting

## WAYNEDEALE HIGH SCHOOL

Held at 6:00 p.m.

September 18, 2017

Recommend the Board approve the agreement with Stark County ESC to provide an Assistive Technology Augmentative Alternative Communication and Behavior Specialist, Cynthia Schumacher, on an as-needed basis, effective August 17, 2017 through June 30, 2018.

Recommend the Board approve a contract for specialized services with The Golden Key Center for Exceptional Children, Inc., which provides autism intervention & training, effective August 11, 2017 – May 31, 2018.

Recommend the Board approve the Commencement date for Waynedale High School as May 26, 2018, at 7:00 p.m., depending on number of calamity days used throughout the school year.

Recommend the Board grant permission to dispose of the following items:

School	Item	Serial # / Tag #
Waynedale	<ul style="list-style-type: none"><li>• Canon K10360 Printer</li><li>• Epson 3490 Scanner</li></ul>	090017-11 / GPEV049237 /

Recommend the Board review and approve the below listed policy:

- Career Advising (IJA)

### MEMORANDUM OF UNDERSTANDINGS

Recommend the Board approve the MOU between OneEighty and Southeast Local Schools to allow students in grades 8, 10 and 12 to complete a survey as part of the Ohio Strategic Prevention Framework – Partnership for Success grant. Participation by students is voluntary.

Recommend the Board approve the MOU between The Cleveland Clinic Foundation and Southeast Local Schools to create a framework through which CCF may provide a prescriber-issued protocol for epinephrine autoinjectors to be administered in emergency situations.

VOTE: YEAS: LEWIS, SUPPES, TROYER, FRAZIER, WILLIAMS

MRS. WILLIAMS PROVIDED AN UPDATE FROM THE WCSCC

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*Regular Meeting*

WAYNEDEALE HIGH SCHOOL

Held at 6:00 p.m.

September 18, 2017

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17-243 MR. FRAZIER MOVED AND MR. TROYER SECONDED THE MOTION TO ADJOURN THE MEETING.

VOTE: YEAS: LEWIS, SUPPES, TROYER, FRAZIER, WILLIAMS

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
TREASURER