

## **INTRADISTRICT OPEN ENROLLMENT**

The Board permits students to apply for attendance at their school of choice based upon criteria established by the school administration. The specific criteria are consistent with State law and include application procedures, including deadlines for application and notification to students and principals of alternative schools, when a student's application is accepted or rejected (if applicable). Only students wishing to attend a school other than their assigned school need apply.

Procedures for admitting applicants to other schools include but are not limited to:

1. establishing capacity limits by grade level, school building and educational program;
2. requiring that students enrolled in a school building or living in the attendance area of the school building established by the Board be given preference over applicants and
3. ensuring that an appropriate racial balance is maintained in the schools.

The District notifies the Ohio Department of Education (ODE) of any change to this policy within 30 days of adoption. The District maintains records verifying adherence to this policy and that complaints regarding this policy are addressed. These records are provided to ODE upon request.

Compliance with this policy is reported to the ODE by November 30 annually through the consolidated school mandate report.

If the District reports noncompliance the Superintendent/designee must provide a written explanation to the Board within 30 days explaining this noncompliance and a written plan of action for accurately and efficiently addressing the problem.

The Board may, in accordance with the District's intradistrict open enrollment procedures, permit a student to permanently transfer to a school other than the student's assigned school so that the student need not apply annually.

[Adoption date: October 19, 1998]

[Re-adoption date: February 25, 2019]

LEGAL REFS.: ORC [3313.64](#); [3313.65](#); [3313.97](#)  
OAC [3301-48-01](#)

CROSS REFS.: [IE](#), Organization of Facilities for Instruction  
[IGBJ](#), Title I Programs  
[IGDJ](#), Interscholastic Athletics  
[JECC](#), Assignment of Students to Schools